**Church of the Holy Spirit Parish Council**

**February 27, 2019**

**Mission Statement**

The Mission of the Church of the Holy Spirit is to use our gifts of time, talent, and treasure for the greater honor and glory of God. Under the guidance of the Holy Spirit, and through Jesus in the Eucharist, we strive to develop a strong faith community by worship, education and evangelization.

**Meeting Opening**

Dan Rubin called the meeting to order at 7 p.m. In the St. Joseph’s Room. Fr Houlihan led the Council in prayer.

**In attendance**: Fr. Houlihan, Sue Stevens, Dan Rubin, Travis Bourett, Linda Monahan, Carol Tilson, Sean Gillen, Judy Roby, Ginny Scholl, Pat Vaughn, Mike Bridges, and Brandon Finn

**Absent**: Deb Walton, Melicca Carpenter, Patty Wynne

**New Business**

* Fr. Houlihan would like to discuss having a church survey – more information to follow next meetings.
* Upcoming Elections: - Dan Rubin reviewed and advised the council of the proper procedure and timing for the process of recruiting, election and installation of new Parish Council candidates. The are 3 members leaving the council this year. The goal is to bring a wide diversification of nominees to present to the Parish. All candidates must be in good standing with the church, a current parishioner, and be approved by Fr. Houlihan. Blank applications to be attached to bulletins on the 2nd Sunday in March, and must be turned in by the Monday following the 2nd Sunday in April. Sue will include the names of current board members to the application. New members will be sworn in at May meeting, along with election of new officers. Sean Gillian, Patty Vaughn and Carol Tilson to be on election committee.

**Old Business**

* Sue Stevens passed out the tentative usage info for both the School Gym and Commons (2 separate documents). There are a few issues to be tweaked. The finalized documents with pricing will be handed out in our March meeting. Fr. Houlihan has delegated to Joy Scanlan what functions can and can not be approved. A post use check list will be developed for use of the commons, St. Joseph Room, Gym and most importantly – the School kitchen.
* Catering will not have a formal seat on the Parish Council.
* Discussion for monthly Parish Dinners by the various ministries will be discussed at March PC meeting.

**Updates from Organizations**

**Evangelization:**

No report

**Finance Council:**

No Report

**School Update:**  Linda Monahan reported the following:

* The 2 programs that parents can seek tuition assistance is from Good Shepherd Tuition program and directly from our school. The application fee for Good Shepherd is $35. (As per the Diocese, minimum tuition must be $1,300 per school year.) The requests for assistance must be turned in by March 31st. Scholarship award letters will be given in mid April.
* A new online school registration will be implemented this year
* Some teachers will be leaving us this year. Until finalized, the names of the teachers and their replacements will not be made public.
* Families with students at St. John’s have increased their overall tithing.
* Preschool has 35 four-year-old students. Currently, we see an 80% of our preschoolers continue to kindergarten.

**Catholic Daughters:** Ginny Scholl reported the following:

The CDA meeting was held on Tuesday February 19th. They still have some pecans and candy left over that they will sell at the Fish Fry. Seven ladies helped at the Open Hearts Kitchen on Thursday, January 31st at the Methodist Church. Their next scheduled time is May 30th. Four delegates will be headed to the State CDA convention April 5-7 in Lincoln. Janet Mesti was welcomed as a new member. Pat Vaughn requested help for the Fish Fry. Next meeting is March 19th at 12:30.

**PCCW**: Judy Roby reported the following:

The last meeting was held February 21st. Blinds for the commons will be installed in the next couple of weeks. The over 55 luncheon fed 80 people, a nice article was published in the journal. The St. Monica Prayer will be prayed during the month of March after pre-Mass Rosary all month. Pat Vaughn asked the PCCW for help with the Fish Fry. Discussion regarding the dinner for the priests for Penance Sunday on April 14 will be finalized. A new cordless, rechargeable vacuum stick-type will be purchased for the commons. The next meeting will be Thursday March 21 at 6 pm. April’s meeting will be rescheduled to April 11 since it conflicts with Holy Thursday.

**Publicity & Marketing:**

The “Fruit of the Vine” was a great success again this year. We had appx. 130 people in attendance and profited more than $3,500 (net) from the event.

Deb Walton has been working with Mike Vaughn to promote our Parish Lenten Fish Fry. In addition to our website, the weekly fish fry has been posted to the Spirit Catholic Radio “Fish Fry” community locator, and are being promoted weekly in all Cass County town digital newsletters published in Wednesdays . The Journal will publish the fish fry in its community calendar. The fish fries were also prompted on the church and school Facebook pages and on Facebook Group pages (Plattsmouth Town Crier, Plattsmouth Information and Let’s Talk Beaver Lake. The community group posts are resulting in many “views” and “shares” from people in our community. Deb will to post weekly reminders about the each on Facebook Pages

Our Parish website traffic continues to grow each month. We had 383 users visit our website from January 6 – February 4, of which 22% of the visitors were “new visitors” to out site. Our Parish Facebook continue to grow with new page likes/followers — we currently have 682 page likes/followers. In the past 28 days our FB page was visited170 times. Our most popular Facebook post this month was the Fish Fry — reaching 1.4k people and 14 of those people shared the promotion on their FB page.

**Knights of Columbus:** Patty Vaughn reported the following:

The KoC have designated Patty Vaughn to help with the Fish Fry logistics

**Liturgy**:

No report

**School Advisory Council/Strategic Planning:** Sean Gillen reported the following:

The Strategic Planning Project as a living breathing program that requires constant work. He and Deb Walton will be working on a 2 fold goal:

Establish concrete perimeters and tasks

Ownership for decision making

**Stewardship**:

No report

**Christian Service & Human Affairs:**

Carol Tilson discussed the 3 key issues she has learned while sitting on the Parish Council from the Parishioner’s themselves. 1. Communicate the needs of the indyuvial parishioners to the Council and act upon these needs. 2. The importance of cohesion between the school and the church. 3. Communicate the importance of a balance of equality of ministries

**Building and Grounds:**

No report

**Youth Group:**

No report

**ACTION ITEMS:**

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| **Assignment** | **Responsibility** | **Due** **Date** |
| Election Committee Process | Sean Gillian, Patty Vaughn and Carol Tilson | Process runs from March to May |
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**Closing**

Fr. Houlihan closed the meeting with a prayer. The meeting concluded approximately 8:15 p.m. Our next meeting will be Wednesday, April 24 at 7 p.m. in the St. Joseph Room.