

Church of the Holy Spirit and St. John the Baptist School
Strategic Planning Committee

Meeting Minutes
Saturday, 02.24.24



Attendees:

Fr. Sean Timmerman
Scott Koelzer
Donette Koelzer
Donna Weeda
Traci Schuette
Dan Rubin

Steve Dodd
Craig Marmie
Kelley Steele
Greg Grundmayer
Troy Baumert
Teresa Lewandowski

1. Purpose of a Strategic Plan
 - a. Create an understandable vision for the parish and school, based on the mission statement
 - b. Assist with financial planning and facility planning
 - c. Plan for the next 20 years; in 5 year increments
 - d. Tasks designed to achieve the goals of our mission statement and assigned to leaders with due dates
 - e. Tasks need to be measurable
 - f. Continue to review progress and update as needed consistently
2. Strategic Plan should encompass both the parish and the school
 - a. Church and school have a symbiotic relationship - parish supports and grows the school; school grows the parish
 - b. Parishioners and school parents both need to be involved
 - c. School needs to be an extension of the parish; parish must be involved
 - d. Transparency will be essential - all parishioners/school parents should know what is being discussed and feel free to comment on anything - meeting minutes to be published to the website
3. Facility Condition and Needs Assessment completed
 - a. Outlined condition of current facilities and required maintenance items. Also listed some *potential* improvements.
 - b. Will help committee in setting goals for future
 - c. Final Assessment will be published to website next week
 - d. Parishioner survey completed; results will be published to website next week
4. Mission Statement Review
 - a. Current Parish Mission Statement
 - i. The Mission of the Church of the Holy Spirit is to use our gifts of time, talent, and treasure for the greater honor and glory of God. Under the guidance of the Holy Spirit, and through Jesus in the Eucharist, we strive

to develop a strong faith community by worship, education, and evangelization.

- b. Current School Mission Statement
 - i. Rooted in our Catholic values and committed to academic excellence, St. John the Baptist Catholic School is dedicated to forming the whole child - mind, heart, and soul.
 - c. *Proposed Combined Mission Statement*
 - i. Guided by the Holy Spirit, and through Jesus in the Eucharist, Church of the Holy Spirit and St. John the Baptist School form a strong faith community through worship, education, and evangelization.
 - d. Committee members will continue to think about and review the proposed mission statement. Revisions will be made at the next meeting, then it will be presented to the parish for review and comment.
5. Next Meeting: Monday, March 4 @ 5:30 pm