**Meeting Opening**

President, Dan Rubin called meeting to order at 7:00 pm. Fr. Timmerman led the Council in opening prayer.

**Mission Statement**

The Mission of the Church of the Holy Spirit is to use our gifts of time, talent, and treasure for the greater honor and glory of God. Under the guidance of the Holy Spirit, and through Jesus in the Eucharist, we strive to develop a strong faith community by worship, education, and evangelization.

**Attendance:** **P-Present** **E-Excused**

**P**-Fr. Timmerman, **P**-Sue Stevens

**Elected/Appointed**  **Committees**

**P-**Dan Rubin – Finance/K of C **P**-Teresa Lewandowski – Principal

**P-**Alicia Garbers–Liturgy/Spring Dinner **E-**Donna Weeda– Stewardship

**P-**Traci Schuette – Architecture & Design/PCCW ***P-****Pat Vaughn – Fish Fry/Organizational Comm*

**P**-Steve Dodd ***P-****Mike Bridges – Safety/Security*

**P**-Greg Grundmayer ***P-****Larry Rolfson – Buildings/Grounds*

**P**-Michelle Vulgamott

**P**-Monica Yankus - CDA

**P**-Miriah Potter

**Approval of Past Minutes:** For November. Steve D. made motion to approve, Monica Y. second. Carried.

**Consent Discussion Items:**

* Discussed how the Parish Council meetings will be modified going forward.
* Reminder for agenda items and committee reports to go out on Wednesday, 12 days prior to meeting.
* Agenda will go out for review one week prior to meeting.
* Consent discussion items from council and committee members due 24 hours prior to meeting.
* Any new business needs to be submitted to Fr. Timmerman and/or Dan Rubin (PC President) one week prior to meeting.
* Committee updates will not be read or discussed during meeting unless a consent discussion item has been submitted.

**New Business**

* **Fr. Timmerman:**
* Reminder that the Town Hall meetings are scheduled for Sunday, 2/4/2024 at 4:00 pm and 2/5/2024 at 7:00 pm. Parish Council members are asked to attend at least one meeting.
* Teresa Lewandowski has taken over as Head Teacher at St. John the Baptist school and is doing a great job! Thank you, Teresa!
* The flooring in the Rectory is being replaced. The crew began the work on 1/22/24. A donor came through with the money for the work after all work was put on hold until the facilities review, and strategic planning was complete. Thank you to the Knights of Columbus for helping to move furniture.
* The next Finance Committee meeting will be held on 1/29/2024 at 7:00 pm.
* **Sue:** No new business.
* **Others:**
* Monica Yankus brought up the topic of the handicapped parking spaces. Parishioners are concerned that the spots, as they exist today, are not very accessible. An action item has been given to the Building and Grounds committee to bring back a plan for resolving this concern.

**Committee Updates**

* **School Principal/School Advisory Council (SAC):** Teresa Lewandowski –
* I’ve been made very welcome and am trying to learn and accomplish all that needs to be done.
* Catholic Schools Week agenda is posted. Parishioners are invited to any activities. That said, ALL non-school personnel, volunteers, visitors need to check in. No door will be propped open without adequate supervision and reason (i.e. deliveries). The person responsible will ensure it is properly monitored and that access is denied to unauthorized personnel and the door will be secured as quickly as possible.
* We are working on enrollment materials, kindergarten round up, and letters of intent will go out soon.
* Storage area behind gym: please avoid disruption, moving, or blocking of PE equipment.
* Google Calendar with cost additional funds. Discuss existing technology tools to cover the need of sharing a read only calendar on the website.
* **Strategic Planning:** Final meeting with strategic committee and Clark and Enerson Associates prior to Town Halls is on 1/29. Working on a template for the strategic plan.
* **Stewardship:** Donna Weeda – No Report.
* **PCCW:** Traci Schuette –
* PCCW does not hold a meeting in December. We delivered Christmas goody bags to 18 shut-ins on Dec. 14th. We provided hors d'oeuvres for the priests on Penance Sunday Dec. 17th. The January meeting was cancelled due to the weather.
* PCCW to set up meeting to begin moving forward on planning for how we will welcome new parishioners.
* PCCW will discuss internally if we have the resources and time to get involved to help lead the effort of creating a Parish Cookbook. Mariah Potter has done much of the research and has a proposal of how to move forward.
* Volunteers for fish fry’s.
* **Knights of Columbus:** Dan Rubin – The January breakfast was held on 1/21. The One Rose One Life campaign is in progress. Envelopes were attached to the 1/20-1/21 bulletins and asked to have them returned the weekend of 1/27-1/28. The Walk for Life is on 1/27/2024.
* **CDA:** Monica Yankus – In December, the CDA Christmas Social was held.  Soon, CDA members along with PCCW, will be working on Thursday afternoons during Lent to prep the food for the Friday Fish Fry’s.
* **Finance:** Bill/Dan – The next meeting will be held on 1/29/2024 at 7:00 pm.
* **Fish Fry:** Pat and Mike V.- Will be held very Friday between February 16th through Mar 22, 4:30 – 7pm. Volunteers are still needed, anywhere from one hour to whatever you can donate of your time. Information is still being gathered on recycled products. Looking at quality and cost. Call Bill 402-297-0522 or Tracy 402-238-4769 Bohan for more information.
* **Spring Dinner**: Alicia – Invitations have been mailed out.  Will start selling tickets/tables after masses on Saturday, January 27.  Online sales are up and running now via the Qtego site.  The Early Bird Special ($700/table) will end February 18.  Sponsorships are starting to come in.  Working on finalizing our caterer for the event.  Soliciting for auction items are in full swing – both live and silent items.
* **Architecture & Design:** Traci – No report.
* **Safety and Security:** Mike Bridges –
* We have all the equipment needed to update/complete the new security camera system. The Diocese software issue has been resolved. Equipment has been installed but is not working properly.
* Continue to research the purchase of an AED for the church commons. Initial research found that one AED will cost approximately $2K to $2.6K.
* Kudos was given to Mike Bridges by Steve Dodd on the security program in place at CHS. Stated that it is a sensible security plan and not an in-your-face plan.
* **Buildings & Grounds:** Larry – In the process of removing the large piles of snow from in front of the school as well as the hanging icicles.
* **Liturgy:** Alicia – No report
* **Organizational Committee:** Pat **–** Decorated for Christmas in the commons and church. Two large trees and 4 wreaths will be left up in the church till Feb. 2nd (Presentation of the Lord). Valentine display will be set up soon. Organization of Storage Room by Gym will be continuing soon.

**Closing**

* Our **next meeting** will be **Monday, February 26 at 7 p.m.**
* Father Timmerman led us in closing prayer.
* **Meeting adjourned at 7:51 pm.** Motion made by Steve D., second by Miriah P. Carried.

**Tabled Items:**

* **Dan**: Looking at building an endowment. We currently have a “St. Johns” endowment through the Catholic Foundation as well as a second endowment for tuition assistance also through the Catholic Foundation - TABLE
* **Dan**: Campaign to raise money for the church – TABLE.
* **Larry**: Looking for a parishioner to build wood panels at the back of the church for the 3 stained glass windows – We are looking at having Paul Augustine taking care of placing the windows up for us. – TABLE
* **PC**: Bring back ideas to the Parish Council to discuss ways to bring additional dollars to the school. (e.g., bring in additional students, grants, etc.) – TABLE
* **Father T./Larry**: Basement: Larry showed a plan of the modifications needed. See scanned attachment. - On going
* **Fr. Timmerman** – Confessionals: Fr. reached out to Paul. They are progressing.
* **Fr. Timmerman** – Bereavement Program –
* we have all the program materials. They are going through a review.