

## Church of the Holy Spirit Parish Council

July 22, 2024

7:00 p.m.

### **Meeting Opening**

The regular monthly meeting of the Parish Council was called to order on Monday, July 22, 2024, at 7:00 pm. Fr. Timmerman led the Council in opening prayer and the Parish Mission Statement was recited.

### **Attendance**

#### *Elected/Appointed Members*

Present: Traci Schuette, Steve Dodd, Michelle Vulgamott, Monica Yankus, Miriah Potter, Jim Becklun, Shari Barrios, Mel Scaturro

Excused: none

#### *Committee Leaders*

Present: Larry Rolfson (Buildings/Grounds), Pat Vaughn (Fish Fry/Organizational Committee), Mike Bridges (Safety/Security), Traci Schuette (Architecture & Design/PCCW), ?? (K of C), Steve Dodd (Strategic Planning)

Excused: Donna Weeda (Stewardship), Teresa Lewandowski (Head Teacher), Andi McAlevy (CDA),

#### *Church Representatives*

Present: Fr. Timmerman, Fr. Pfeiffer, Sue Stevens

Excused: none

### **Consent Agenda**

Motion by Traci S. and second by Monica Y. to approve the minutes from the May meeting as reviewed via email.

Sent out through Flocknote on 6/6/2024 at 12:57 p.m. Motion carried by voice vote.

Officer, Board, and Committee Reports accepted as detailed below in "Committee Updates."

### **New Business**

#### 1. Fr. Timmerman

- Update on confessionals – they are approximately 95% complete with work being done to sound proof, ventilate, and wire the electrical.
- Directory pictures will be taken late this fall with the books ready to be distributed the first week of December.
- The A/C for the church recently went out from a fan blowing a fuse. Larry R. suggests keeping in mind the age of the A/C unit when planning for the future as it may need to be replaced.
- Will be meeting on Tuesday to get a layout for the LED sign.
- Totus Tuus was a success with 60 students in grades 1-12 attending.
- Verdant, a company that works with church bells, came out to look at our bells on July 13. The middle bell was fixed with a spare part we had on hand. The bells were greased and inspected. The bottom bell's motor is out and will need to be replaced. Some options presented were to set the bells on a timer, to have remote options for activating the bells, and to have the capability to play music with a synthesizer. A new control panel will need to be installed for these options.
- The National Eucharistic Congress just finished. As a parish we should look for physical acts to profess our faith. One act discussed was kneeling to receive communion and how the current kneelers are not sturdy enough for some parishioners to feel comfortable kneeling. The building and installing of a permanent communion rail was discussed with the intent that it would be moveable if a new church space is constructed in the future. Sharri B. and Mel S. will be contacting a couple carpenters that are current/past parishioners to get ideas.

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2. Sue – nothing new to report.

### **Committee Updates**

1. Head Teacher (Teresa Lewandowski):

- Security system install is nearly complete. Keys will function until early August. After that time, people needing access will need to visit the school office to be issued a fob.
- All open positions have been filled. An announcement is forthcoming regarding the person who is filling PE/computers.
- Enrollment numbers are looking similar to last year, with a small increase. Two more families are touring the week of 7/15.
- Final EANS funds have been allocated. We purchased two large portable interactive displays, 20 iPads to replace obsolete models, cases for all the iPads, and an abundance of air purifier filters and screen disinfecting wipes.

2. Strategic Planning (Steve Dodd): The Strategic Planning Committee has completed an initial outline of the plan, organized under the three pillars of Worship, Education and Evangelization. We are attempting to develop an organization chart that should reveal to the parish how our efforts will be organized under the three pillars to ensure everything supports the the church and school, moving us closer to the 20 year vision. There is a meeting on Sunday, July 28 at 4:00 pm and Monday, July 29 at 7:00 pm to share the outline for the strategic plan thus far and gain parishioner input.

3. Stewardship (Donna Weeda): *No New Report*

4. PCCW (Traci Schuette): *No New Report*

5. Knights of Columbus (??): *No New Report*

6. CDA (Andi McAlevy): *No New Report*

7. Finance (??): *No New Report*

8. Fish Fry (Pat Vaughn): *No New Report*

9. Spring Dinner (??): *No New Report*

10. Architecture & Design (Traci Schuette): *No New Report*

11. Safety and Security (Mike Bridges): *No New Report*

12. Buildings & Grounds (Larry Rolfson): *No New Report*

13. Liturgy (??): *No New Report*

14. Organizational Committee (Pat Vaughn): *No New Report*

### **Closing**

1. The next meeting will be Monday, August 26, 2024 at 7:00 p.m. in the St. Joseph's Room.

2. Fr. Timmerman to lead a closing prayer.

3. Motion by Traci S. seconded by Mel S. to adjourn the meeting at 7:34 pm. Motion carried by voice vote.

### **Tabled Items**

- Dan: Looking at building an endowment. We currently have a "St. Johns" endowment through the Catholic Foundation as well as a second endowment for tuition assistance also through the Catholic Foundation - TABLE
- Dan: Campaign to raise money for the church – TABLE
- Larry: Looking for a parishioner to build wood panels at the back of the church for the 3 stained glass windows – We are looking at having Paul Augustine taking care of placing the windows up for us. – TABLE
- PC: Bring back ideas to the Parish Council to discuss ways to bring additional dollars to the school. (e.g. bring in additional students, grants, etc.) – TABLE
- Father T./Larry: Basement: Larry showed a plan of the modifications needed. - On going

Respectfully submitted,  
Michelle Vulgamott, Secretary